

Facility Rates [effective March 2018]

Venue Rental Rate

Venues (includes limited chairs and tables)	Capacity (Theater Style)	Rental Fee/Hour	Refundable Security Deposit
101 – Multipurpose Room (40 chairs + 4 tables)	150 people (1175 sq. ft.)	\$50.00	\$150.00
102 – Multipurpose Room (40 chairs + 4 tables)	150 people (2018 sq. ft.)	\$50.00	\$150.00
106B – Multipurpose Room (20 chairs + 2 tables)	60 people (409 sq. ft.)	\$35.00	\$150.00
106E – Dance Studio	60 people (714 sq. ft.)	\$40.00	\$300.00
107 – Multipurpose Room (20 chairs + 2 tables)	30 people (282 sq. ft.)	\$30.00	\$150.00
108 - Open Area (50 chairs + 5 tables)	250 people (2340 sq. ft.)	\$60.00	\$300.00
109 – Kitchen * (10 chairs)	20 people (562 sq. ft.)	\$30.00	\$500.00
111 – Multipurpose Room (30 chairs + 3 tables)	70 people (620 sq. ft.)	\$40.00	\$150.00
113 – Multipurpose Room (20 chairs + 2 tables)	50 people (464 sq. ft.)	\$35.00	\$150.00
114 – Multipurpose Room (20 chairs + 2 tables)	45 people (362 sq. ft.)	\$35.00	\$150.00
Gymnasium (80 chairs + 8 tables)	700 people (6848 sq. ft.)	\$120.00	\$300.00
Chat Spot (10 chairs +1 table)	40 people (420 sq. ft.)	\$25.00	\$100.00
Cultural Cafe ** (10 chairs + 5 small round tables)	90 people	\$30.00*	\$150.00

Note: Rental fees includes provision of certain number of tables and chairs, additional furniture and all other equipment and services may have charges applied.

** Minimum 3 hours rental and \$100 cleaning fee applied*

*** If rental hours fall within Cultural Cafe's hours of operations, food and beverages must be purchased from the Cafe and consent for space usage must be obtained from Cafe. If rental hours are outside of Cafe's hours of operations, then external catering can be arranged.*

AV Equipment Rental (For inside Centre Only)

AV Equipment	Rate (minimum 3 hours)	Refundable Security Deposit
Portable PA System	\$15.00 per hour	\$150.00
Portable Projector	\$5.00 per hour	\$50.00
Mapex Meridian Blue 5-piece kit with Sabian cymbals & hardware	\$5.00 per hour	\$50.00
Roland keyboard FP-7F, 88-key, includes amp, stand and bench	\$5.00 per hour	\$50.00
PA system and Projector in the gym	\$30.00 per hour	\$200.00
Operator Fee (mandatory for using the system in gym)	\$30.00 per hour • first half hour for set up and the last half hour for take down	

Note: Refundable security deposit is refundable with condition after the last day of rental stated in the agreement, please refer to Rental Application Form.

Other Equipment and Furniture Rental (For inside Centre Only)

Other Equipment	Rate
Stage / podium (staff will help set up and take down)	\$50.00/time
Stage at Café	\$30.00/time
Piano / Drum Set	\$50.00/time
Extra Chairs	\$1.00/chair
Extra Tables	\$5.00/table
Round or Long Table Linen (with color options)	\$3.00/piece
Linen Napkin (with color options)	\$0.30/piece

Insurance Requirement

All applicants are required to provide a proof of liability/event insurance and have 105 Gibson Centre as the additional insured. Please refer to the Rental Agreement for more details

Additional Charge

105 Gibson Centre will charge the applicant before or after the agreement is signed to cover some extra operational expenses if the following situation applied:

Situation	Charge	Note
Overtime Staff Cost per hour	\$50.00	If the period of use is out of the Centre service hour
Additional Staff Cost per staff per 8 hours	\$250.00	If an additional staff is required for the event reservation
Event overtime per room per 30 minute	\$25.00	First 15 minutes is the Grace period, after first 15 minutes, \$25.00 will be charged every 30 minutes, less than 30 minutes will be charged as 30 minutes.
Extra Cleaning each rental use	\$50.00	Extra cleaning charge will be applied if applicant arrange own catering service
Admission Fee Charged	Subject to discuss	If the applicant is running event that charge admission fee to their participant, 105 Gibson Centre will reserve the right to put an extra charge on the booking.

We do not charge tax in any rental. If you have any enquiries, please contact 105 Gibson Centre at 905.946.8787

Non-Scheduled Drop-in Fees

Reservations are only allowed within 24 hours in advance and subject to availability. The facilities are only available when there is no scheduled program in the facilities, provided the equipment is also available. Users are required to setup and take down any equipment required under supervision of 105 Gibson staff.

Sports	Fee per Hour
Badminton/Pickleball Court	\$10.00 per court
Table Tennis Table	\$6.00 per table
Volleyball Court	\$50.00 per Volleyball court <ul style="list-style-type: none"> • Extra \$15.00 per hour if want to book the center court (i.e. full gym)
Basketball Court	\$50.00 per half basketball court
	\$80.00 per full basketball court
Basketball Court (Per person)	\$3.00 per person <ul style="list-style-type: none"> • Sharing court is required for individual paid per person • Centre Staff reserves the right to open full court as where situation applied
Pool Table	\$10.00 per hour

Sport Equipment Charge:

We encourage participants to use their own equipment. Additional charge will be applied if using 105 Gibson Centre equipment.

NOTES:

- We do not charge tax in our fees.
- We will only accept credit card for fee that is equal or more than \$20.00.

If you have any enquiries, please contact 105 Gibson Centre at 905.946.8787